



# SEA Wave: Strategic Environmental Assessment of Wave energy technologies

## Deliverable Report D6.1

## Communication & Dissemination Plan



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## Revision

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3.0	22/01/2019	3 <sup>rd</sup> draft	Caitlin Long, EMEC
4.0	07/03/2019	FINAL	Erica Mathers, EMEC

## Project Information

Project title	Strategic Environmental Assessment of Wave energy technologies
Project acronym	SEA Wave
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Project start date	01/11/2018
Project duration	36 months
Project lead	The European Marine Energy Centre (EMEC) Ltd
Project website	<a href="http://www.seawave-emff.eu">www.seawave-emff.eu</a>



## Abbreviations

Abbreviation	Definition
SEA Wave	Strategic Environmental Assessment of Wave energy technologies
EASME	Executive Agency for SMEs
TUVs	towed underwater video systems
BRUVs	baited remote underwater video systems
SOWFIA	Streamlining of Ocean Wave Farms Impact Assessment



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# 1 SEA Wave Overview

The aim of the Strategic Environmental Assessment of Wave energy technologies (SEA Wave) project is to address long term environmental concerns around the development of the marine renewable industry's emerging technology.

The potential environmental impacts that can be associated with the marine energy sector are generally site specific making it difficult to draw conclusions about a specific receptor or impact pathway. SEA Wave will undertake a gap analysis to address the lack of knowledge regarding the potential environmental impacts associated with deploying wave and tidal energy convertors in the marine environment.

Building on the bespoke environmental research campaigns undertaken in the Horizon 2020 Clean Energy from Ocean Waves (CEFOW) project on Wello Oy's Penguin WEC, SEA Wave will incorporate future environmental monitoring campaigns on WECs demonstrated by CorPower Ocean, Laminaria and Ocean Energy. This will be one of the first targeted, multi-WEC ecological sampling campaigns adopting a rigorous experimental approach to address some of the remaining uncertainties that exist for WECs in offshore environments.

Monitoring campaigns will be developed through a gap analysis approach but are expected to involve the use of non-destructive towed underwater video systems (TUVS) and baited remote underwater video systems (BRUVS) to analyse habitat composition and species assemblages around the deployment locations. Marine acoustic sensors will be used to assess fish distribution and abundance near the devices and gain an understanding of fish attraction to infrastructure.

The findings should provide the evidence-base required for regulatory bodies to adopt a risk-based consenting process and support developers secure future multi-device consents. SEA Wave will also build on existing EU funded initiatives to streamline future site developments and further de-risk the development of the marine renewables sector.

The data collected will be analysed and disseminated through established European networks of stakeholders and end users engaged in better understanding the potential impacts of wave energy developments and refining the burdensome consenting process.

## 1.1 SEA Wave objectives

- Deliver a comprehensive environmental impact data review
- Impact model framework developed and validated
- Data dissemination derived through EU and international portals
- Transnational regulatory engagement and integration
- Environmental engineering design improvements
- Cutting edge data analytics implemented
- Strategic research carried out by the academic partners
- Streamlined planning and consenting procedures



## 1.2 Project partners

Participant organisation name	Country
European Marine Energy Centre (EMEC)	UK
Aquatera	UK
HIDROMOD	Portugal
University of Plymouth	UK
University of Exeter	UK
Wello	Finland
CorPower Ocean	Sweden
Laminaria	Belgium
Ocean Energy	Ireland

Table 1 | SEA Wave project partners

## 2 Dissemination and Communication Strategy

The main objective of the dissemination and communication work package (WP6) is to disseminate the learning gained from the project and to demonstrate the industry-wide benefits of the outcomes.

### 2.1 Dissemination and communication objectives

The detailed objectives of the dissemination and communication strategy are:

- **Implement a dissemination strategy** to ensure that SEA Wave delivers against the eight core objectives for the project outlined in section 1; SEA Wave project overview.
- **Ensure public awareness** by simplified (not technical) dissemination via the website, dedicated brochures and audio-visual materials;
- **Collect and structure all technical data** obtained in the project, for reference by key stakeholders; and
- **Ensure the wider R&D community are aware of the project**, by dissemination of project results at conferences, workshops and in scientific publications.

All activities should be planned and coordinated to give maximum impact on the industrial, academic and public communities.



## 2.2 Key messages

The key messages for SEA Wave are:

- Consensus on key environmental issues used to prioritise R&D, support site selection and technology development.
- Comprehensive dataset on environmental interactions from multiple wave energy devices.
- Populated models developed using operational data from single device and arrays to assess the positive and negative effects on a range of receptors.
- Reduce uncertainty for future deployments and risk during planning.
- Transfer lessons learnt regarding the effectiveness of monitoring approaches from previous deployments to emerging technologies.
- Transnational consistency in approach to environmental monitoring.
- Translating good practice on effective environmental mitigation and management methodologies and impact assessment techniques to integrate into policy.
- Delivery integration techniques for sharing data to EU Data Platforms ensuring stakeholder and industry dissemination.

## 2.3 Target audience

- **Policy makers/regulators:** to communicate the findings from the project in order for them to be built into policy which could facilitate the development of the wave energy industry;
- **Research institutions:** it is essential to share learning with research institutions; ensuring future research can be prioritised to what the industry requires and omits duplication of efforts;
- **Wider energy/technology sectors:** it is important to communicate beyond those already engaged in the sector so that new investment, new project/site developers, and new supply chain organisations can consider becoming more heavily engaged and environmental implications of the wave energy sector;
- **Potential investors (e.g. financiers, insurance companies and utilities):** to communicate the environmental effects of the wave energy sector which can be viewed as a fast-developing industry, building confidence, particularly at a site development stage, to reduce risk at the consenting stage and encourage investment;
- **European Commission (EC):** keep informed on progress, as well as considering policy implications, increase confidence in the industry and provision of sector funding;
- **General public:** Strong public support is crucial to the development of the wave energy sector, and therefore the public need to be aware of the project, and the progress it is making.





- **Media:** to raise profile of project and help disseminate project messaging and results.

## 3 SEA Wave Partner Roles

### 3.1 SEA Wave dissemination and communication manager

As the work package leader, HIDROMOD will coordinate communication activities with support from EMEC and in cooperation with other project partners. The SEA Wave Dissemination Manager (HIDROMOD) and EMEC, as project leader, should be kept informed of any proposed press releases or publicity by project partners in advance of publication for quality control and reporting purposes.

HIDROMOD and EMEC will:

- Manage the communications action plan and oversee its progress;
- Keep a record of all dissemination activities for project reporting.

### 3.2 Other project partner roles

All project partners have a responsibility to support and actively participate in communication and dissemination activities throughout the lifecycle of the project.

Listed below are the actions that all project partners should consider and contribute to throughout the life of the project:

- **Record information about individual contributions to dissemination efforts:** the Dissemination and Communications Manager and EMEC should be informed of any dissemination activities for reporting purposes.
- **Identify key project stakeholders;** to ensure targeted dissemination of project progress.
- **Provide input into the Communications Action Plan:** identify opportunities for promoting the project (press releases, reports, events, journals, video, etc.) and inform the Dissemination and Communications Manager and EMEC in good time.
- **Actively progress communications actions:** submit abstracts into scientific journals, speak at conferences, meet with key stakeholders, suggest updates to the project webpage, write blogs regarding specific work packages etc.
- **Ensure photos and videos are captured:** to gather evidence of the success of the project work packages which can be used in marketing communications. If a professional photographer/videographer is required, the Dissemination and Communications Manager and EMEC should be informed as soon as possible so that arrangements can be made as necessary. If taking video in-house, footage must be filmed horizontally (in landscape view) and shared for dissemination purposes if suitable.



- **Prepare reports:** appropriate for public distribution using the set SEA Wave report template.
- **Use their network:** support the dissemination of project information; setting up meetings when relevant.
- **Support regional/country specific dissemination:** to enable comprehensive outreach of messaging to both European and international audience.
- **Record information about individual contributions to communications and dissemination efforts:** The SEA Wave Dissemination Manager should be informed of any dissemination activities for reporting purposes.

### 3.3 Approval and notification process

HIDROMOD and EMEC will coordinate all public dissemination activities (e.g. press releases, marketing materials, etc). Project partners will be notified and given the opportunity to feedback on drafts as deemed necessary prior to communications going public.

Project partners will be made aware of the timescales/deadlines involved in communications activities, and it is the responsibility of project partners to feedback in a timely fashion.

Where a deadline is indicated and no response is received, the Dissemination Manager and EMEC will accept drafts as read and approved by non-responsive partners.

### 3.4 Dissemination and communication action plan

To support this plan, a dissemination and communication action plan will be developed to identify and keep track of key actions for project partners. This will be a live document and will provide an insight into planned conference and event attendance, PR opportunities and act as a log of media monitoring. This action plan will also act as a record of all communications and dissemination activities that have taken place throughout the project.

EMEC will coordinate and update the action plan and will facilitate the delivery of the actions identified with the support and input from all project partners.



## 4 SEA Wave Brand Guidelines

These guidelines have been established to provide some control and guidance over the use of the SEA Wave logo, and to ensure that all dissemination activities are coherent and promoted consistently and effectively. The guidelines have been kept short and concise for ease of use for all project partners, with template documents (e.g. report template) available to further ensure consistency across all documents, including deliverable reporting.

### 4.1 SEA Wave logo

The SEA Wave logo (see Figure 1) was inspired by the various species in which the project aims to investigate in response to marine energy and the habitat in which they live.



Figure 1 |SEA Wave logo

The logo is available in colour, black and white, and white. It is available in .jpeg, .png and .eps format and can be downloaded from the SEA Wave SharePoint.

The project logo must be displayed in all printed or digital communication materials, placed in a visible position and it can never be smaller than any other logo included in the same material.

The logo should not be altered in any way e.g. not be reconfigured, cropped, squashed or stretched.

The standard logo is the full colour version and should be used where possible. Ideally the logo should be used on white backgrounds mainly, however consideration should be given when using it on light coloured backgrounds.

### 4.2 Typeface

All SEA Wave correspondence and documentation should be written in typeface Arial.



## 4.3 SEA Wave colour palette




	SEA Wave sea blue RGB: 0 98 155 CMYK: 100 37 0 39 HEX: #00629B
	SEA Wave sea green RGB: 62 189 173 CMYK: 68 0 40 4 HEX: #007C92
	SEA Wave green RGB: 173 191 108 CMYK: 36 12 73 0 HEX: #adbf6c

Figure 2 | SEA Wave colour palette

## 5 Other Branding

### 5.1 EU Branding

Acknowledgment of EU funding is an obligation when promoting SEA Wave in any form. All material must clearly state that the action has received funding from the European Union alongside the display of the European Union Emblem. This will be built into all SEA Wave marketing materials for project partners to readily use, including PowerPoint presentation and report/document template.

Article II.8: Visibility of Union Funding, of the grant agreement states:

*Unless the Agency requests or agrees otherwise, any communication or publication made by the beneficiaries jointly or individually that relates to the action, including at conferences, seminars or in any information or promotional materials (such as brochures, leaflets, posters, presentations, in electronic form. etc.), must:*

*(a) indicate that the action has received funding from the Union [see Table 1]; and*

*(b) display the European Union emblem [see Figure 1].*

*When displayed in association with another logo, the European Union emblem must have appropriate prominence.*

*The obligation to display the European Union emblem does not confer on the beneficiaries a right of exclusive use. The beneficiaries may not appropriate the European Union emblem or any similar trademark or logo, either by registration or by any other means.*



*For the purposes of the first, second and third subparagraphs and under the conditions specified therein, the beneficiaries may use the European Union emblem without first obtaining permission from the Agency.*

The EU emblem is available to download in low resolution, high resolution and as a vector file online: [https://europa.eu/european-union/about-eu/symbols/flag\\_en](https://europa.eu/european-union/about-eu/symbols/flag_en). Guidelines on its appropriate use are also available: <https://ec.europa.eu/easme/en/communication-toolkit>.

The typeface to be used in conjunction with the EU Emblem should be Arial in conjunction with SEA Wave typeface.

The following acknowledgements of European funding must be made as shown in 1, depending on the communications format. This text should not be shown in italic or underlined.

Communication format	Acknowledgment
All general external communication activities: (reports, website, leaflets, posters, presentations etc)	Co-funded by the European Maritime and Fisheries Fund (EMFF) of the European Union.

Table 2 | EU Acknowledgement



Figure 3: EU Emblem

Article II.8.2: Disclaimers excluding Agency responsibility, states:

*Any communication or publication that relates to the action made by the beneficiaries jointly or individually in any form and using any means, must indicate:*

*(a) that it reflects only the author's view; and*

*(b) that the Agency is not responsible for any use that may be made of the information it contains [see Table 2].*

The following 'disclaimer excluding agency responsibility' must be made as shown in Table 2, depending on the communications format. This text should not be shown in italic or underlined.



Communication format	Acknowledgment
All general external communication activities: (reports, website, leaflets, posters, presentations etc)	The contents of this document reflect only the author's view. EASME is not responsible for any use that may be made of the information it contains.

**Table 3 | EU Responsibility Acknowledgement**

If in doubt, contact the SEA Wave Dissemination Manager and/or EMEC for clarification on use of logos and/or any dissemination activities.

## 5.2 Project partner logos

Partner logos may also be used on project reporting templates as appropriate, with the SEA Wave logo used as the umbrella brand.

All project partner logos are saved in the SEA Wave SharePoint.

# 6 Dissemination Tools and Activities

The communication tools used will be adjusted according to the needs of the project partners, the respective work packages, key messages and target audiences as appropriate during the course of the project.

The project will be disseminated throughout the UK, Portugal, Finland, Sweden, Belgium, and Ireland through the project partner networks, as well as on a wider European and International level, as appropriate.

The key communications tools that will be utilised throughout the SEA Wave project are discussed in further detail below.

## 6.1 SEA Wave website

A web presence has been developed for the SEA Wave project, reported on in deliverable 6.2. The SEA Wave website will be the central platform for communicating the projects key messages and reports and will be hosted within the EMEC website under a project specific domain name: [www.seawave-emff.eu](http://www.seawave-emff.eu).

Acting as the first port of call of information and central depository for the SEA Wave project, this website will contain high-level information about the project (without revealing sensitive information) and will host news, photographs, publications and reports related specifically to SEA Wave.

Any suggestions for updating the webpage should be sent to EMEC, who will progress with making the updates as appropriate.

Further to the project webpage, information about the project and its developments will also be disseminated via the partner's websites and social media channels.



## 6.2 Social media

SEA Wave will not have its own social media accounts. However, project partners are encouraged to share approved content (e.g. press releases, videos, photos, etc.) on their own channels to support dissemination. Project partners should follow each other on their respective accounts and should 'tag' funders and partners in publicity where appropriate.

Suggested social media conventions are suggested below:

- Twitter
  - Project hashtag: **#SEAWave**
  - Funder handle: **@EU\_EASME @EU\_MARE #EMFF**
  - Project partner handles: **@EMEC\_Ltd, @AquateraLtd, @UniOfExeter, @PlymUni, @WelloWaveEnergy, @LaminariaWave, @Corpover\_ocean**

## 6.3 Conference and event attendance

Direct marketing will be undertaken by all project partners throughout the course of the project through face-to-face communication at workshops and forums. This approach will allow project partners to target investors, regulators/policy makers, project developers and the research community.

Regular collaboration will also be undertaken with other EASME funded projects, particularly the WESE (Wave Energy in Southern Europe) project through regular meetings, to maximise the efficiency of work across all projects under this funding stream and minimise the duplication of effort.

Project partners will participate in industry conferences as appropriate. Partners are expected to submit abstracts to industry, technical and other conferences throughout the project. Target conferences are listed below:

- All-Energy;
- International Conference on Ocean Energy (ICOE);
- Ocean Energy Europe;
- European Wave and Tidal Energy Conference (EWTEC);

Open door type events may also be planned by the partners of the project where necessary.

### 6.3.1 Stakeholder workshops

Partners will participate in workshops, facilitated by Aquatera with the aim of disseminating the outputs of the project and to maximise the legacy of those outputs through close collaboration with various industry stakeholders internationally.

### 6.3.2 Steering groups

Steering groups will be coordinated to guide the work of the project and monitor its progress to ensure objectives are being met. Steering Groups will be organised throughout the duration of the project and will consist of representatives from a minimum of two project partners, regulators (policy, licencing and advisory) and the wave energy industry.





## 6.4 Data Platform

A data platform dedicated to SEA Wave will be designed and maintained by HIDROMOD to ensure maximum dissemination of data and outputs captured from the project. The development of the data platform will be based upon the design of the platform used as part of the SOWFIA (Streamlining of Ocean Wave Farms Impact Assessment) project. The SEA Wave data platform will comply with the information needs of the end-users and will provide a single access point from the SEA Wave website.

## 6.5 Press releases

Throughout the project key press releases will be issued by all partners in coordination with EMEC to ensure consistency in messaging, quality control and for reporting purposes. Project partners should keep EMEC and other partners aware of all PR opportunities that may arise.

Press releases will be shared with all project partners who are encouraged to share via their own channels, where appropriate, and have the liberty to amend the main press release to suit the market they are communicating with.

For general press releases, EMEC's established press distribution list will be used (this comprises over 380 media contacts spanning engineering and environment publications, local, national and international publications, including TV and radio stations). Partners in Portugal, Finland, Sweden, Belgium and Ireland are encouraged to disseminate releases to media contacts in their respective countries taking translation needs into consideration.

Project partners should inform the Marketing Officer at EMEC if there are specific media contacts to be added to EMEC's media list.

## 6.6 Marketing materials

Marketing materials will be developed as and when necessary throughout the life of the SEA Wave project to aid dissemination by all project partners. All marketing material including print and online, will be branded to ensure consistency across all channels. This may include some or all of the following as necessary to the stage of project life cycle, key messages, and target audience:

- **Videos/Photos:** Video and photos will be captured throughout the life of the project and will be distributed around relevant project partners for review and sign off prior to being distributed publicly. It is important for all partners to review footage and photos carefully to ensure that they are suitable for public distribution.
- **Leaflets/Poster/Pop-up banners/exhibition stand:** Marketing materials will be created as and when necessary.
- **Presentation materials:** A SEA Wave branded PowerPoint theme will be developed for SEA Wave specific presentations. Partners will use their own PowerPoint templates for more general dissemination.
- **Report template:** A SEA Wave report template will be developed to ensure quality control and consistency in branding throughout all SEA Wave reports.
- **Logo visibility on SEA Wave kit:** The SEA Wave logo should be applied to associated equipment so that it is captured in photographs and videos.





## 6.7 Published Reports

The project outcomes and results will be disseminated and communicated for the benefit of the ocean energy industry through published reports. The reports will be conditioned for any confidential information across the partners. All reports should be developed using the SEA Wave branded report format.

These reports will be made available at [www.seawave-emff.eu](http://www.seawave-emff.eu). Partners will also share outcomes as appropriate on their own websites.

Effort will also be made to aggregate meaningful data which is not commercially sensitive for external dissemination which will further maximise benefit and outcome for the wider industry. For example, when it is not appropriate to publish a full report publicly, the following options can be considered:

- Publish report conditioned of confidential information and IP;
- Publish short summary of report;
- Published high level detail about the results/outcomes of the deliverable/WP/report in a press release or case study.

All project partners must inform the SEA Wave Dissemination Manager and EMEC of any reports that are being produced, so that a public relations plan can be implemented taking IP issues and target audience into account.

Where appropriate, project partners should publish scientific reviewed articles/papers in industry and academic journals, as well as submit abstracts for technical conferences, as appropriate for each work package, see published reports in Table 4.

Deliverable		Lead	Due
D.1.1	Quality Plan for Project Management	EMEC	31/01/2019
D.1.2	Full Risk Register	EMEC	31/01/2019
D.1.3	Data Management Plan	HID	30/04/2019
D.1.4	Progress Reports	EMEC	30/04/2019, 31/10/2019, 30/04/2020, 31/10/2020, 30/04/2021
D.1.5	Interim Report	EMEC	30/04/2020
D.1.6	Final Report	EMEC	29/10//2021
D.2.1	Knowledge Gaps and Consenting Risks for Wave Energy	AQT	30/04/2019
D.2.2	Critical Analysis Report	AQT	30/04/2019



D.2.3	Environmental Demonstration Strategies	AQT	31/10/2019
D.3.1	Data portal updated with towed camera data	PLY	28/02/2020, 30/04/2021
D.3.2	Data portal updated with video camera data	PLY	28/02/2020, 30/04/2021
D.3.3	Data portal updated with processed fisheries acoustic survey data	EXE	28/02/2020, 30/04/2021
D.3.4	Data portal updated with acoustic data	EXE	28/02/2020, 30/04/2021
D.3.5	Guidelines on data collection, structuring and metadata	HID	30/04/2019
D.4.1	Report on the functional response of sessile and sedentary organisms to ocean energy technology	PLY	30/07/2021
D.4.2	Report on the functional response of mobile demersal and pelagic fauna to ocean energy technology	PLY	30/07/2021
D.4.3	Report on fisheries biomass response to ocean energy technology	EXE	30/07/2021
D.4.4	Report on quantifying ambient soundscapes at ocean energy technology developments	EXE	30/07/2021
D.4.5	Guidelines on secondary data and model dissemination	HID	31/10/2019
D.5.1	Best Practice Guidance on Effective Environmental Monitoring and Mitigation Methodologies	AQT	29/01/2021
D.5.2	Recommended Techniques for Impact Assessment	EMEC	30/10/2020
D.5.3	Guidance on Site Selection, Cumulative Impact Assessment and Co-Locating Sectors	AQT	31/03/2021
D.5.4	Recommendations for Ecosystem Enhancement Engineering	OEI	30/09/2021
D.5.5	Risk-Based Consenting Case Studies	AQT	30/06/2021
D.6.1	Communication and Dissemination Plan	EMEC	31/01/2019
D.6.2	Project Website	EMEC	28/02/2019
D.6.3	Minutes from the Steering Group	AQT	30/04/2019, 31/10/2019, 30/04/2020,



			30/10/2020, 30/04/2021
D.6.4	End of Project Workshop	AQT	29/10/2021
D.6.5	Data Platform	HID	31/10/2019, 30/10/2020, 30/04/2021

Table 4 | Deliverables marked for public reporting

## 7 Dissemination and Communication Deliverables

Deliverable		Lead	Due
D6.1	Dissemination and communication plan	EMEC	January 2019
D6.2	Project website	EMEC	February 2019
D6.3	Minutes from the steering group	Aquatera	April 2019, October 2019, April 2020, October 2020, and April 2021
D6.4	End of project workshop	Aquatera	October 2021
D6.5	Data platform	HIDROMOD	October 2019, October 2020, and April 2021

Table 5 | WP6 deliverables



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