

THE EUROPEAN MARINE ENERGY CENTRE
JOB DESCRIPTION AND PERSON SPECIFICATION
HYDROGEN DEVELOPMENT OFFICER

Reports to: Hydrogen Manager

Purpose: Support the development and delivery of the commercial aspects with EMEC's Hydrogen strategy.

Responsibilities:

1. Support business development activity, working in partnership with EMEC clients and other external stakeholders: gather market intelligence, identify funding or commercial opportunities, attend meetings and contribute to business development proposals.
2. Support the development and delivery of project work: preparing and monitoring project deliverables and activities in communication, dissemination, exploitation and writing commercial reports.
3. Contribute to the development, delivery, and analysis of EMEC's Hydrogen strategy; collate market intelligence; develop and maintain internal database of opportunities.
4. Initiate, develop, and maintain contacts with identified commercial partners for Hydrogen projects, including supply chain.
5. Develop and maintain key local stakeholder relationships with Hydrogen clients, supply chain partners; organise and participate in appropriate stakeholder events.
6. Organise and support visits to EMEC sites for hydrogen opportunities.
7. In conjunction with the Hydrogen Marketing Officer, maintain and develop EMEC's Hydrogen marketing resources, in particular social media activity.
8. In conjunction with the Hydrogen Marketing Officer develop and implement an internal communications programme to ensure all EMEC staff are regularly updated on developments and progress in the Hydrogen space.
9. Ensure that the EMEC Integrated Management System is adhered to and assist the Quality Manager and others with identifying and progressing improvement actions, supporting EMEC's accreditation by the UK Accreditation Service (UKAS) or other relevant body.
10. Support the Commercial team with such tasks as agreed with the Hydrogen Manager.

Reports: There are no direct reports to this position.

Person Specification

Education:

Essential – Degree in marketing, business or related technical subject, or related commercial experience.

Desirable – Qualification in business development and/or the energy sector.

Skills & Knowledge:

Essential – excellent communication verbally and in writing; numerate; computer literate (MS Office and similar); ability to problem solve and anticipate issues in advance, providing solutions, recommendations and escalation as appropriate.

Desirable – basic knowledge of renewable energy sector; knowledge of the local area; proposal writing; report writing and editing.

Personal Attributes:

Essential – articulate, good listener; organised completer-finisher, self-motivated, persistent and tenacious; team-worker; confident with meeting people; demonstrable willingness to learn in the course of the job; positive bias towards renewable forms of energy.

Desirable – Commercially minded.

Experience

Desirable – experience in the energy sector, track record in a project delivery environment working within time and budgetary targets; public speaking; web management experience; design experience, media relations.

Special Conditions Associated with the Role:

1. Some periods of lone working required without close supervision
2. Some infrequent national and overseas travel may be required with trips up to two weeks' in duration.